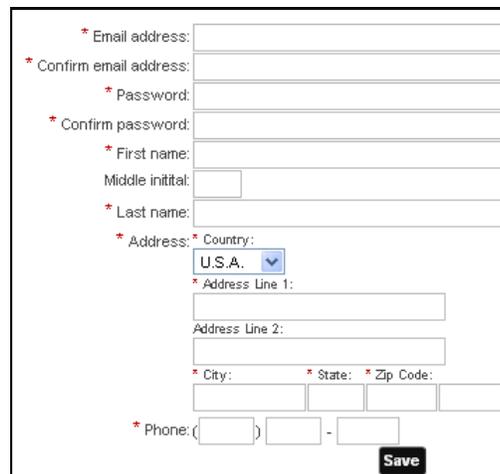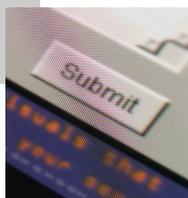# Frequently Asked Questions: RT Vision Online Permitting

1. What can I apply for?

Landowners can apply for all types of land use permits online, including:

- **Site visit consultations**
- **Variances/ Conditional Uses**
- **Plats, admin. Subdivisions, and Boundary Line Adjustments (BLAs)**
- **Signs / Towers**
- **Development Review Team (DRT)**
- **E-911 Addresses**
- **Wetlands**

CROW WING COUNTY MINNESOTA

* Email address:
* Confirm email address:
* Password:
* Confirm password:
* First name:
Middle initital:
* Last name:
* Address: * Country:
U.S.A.
* Address Line 1:
Address Line 2:
* City: * State: * Zip Code:
* Phone: ( ) -
Save

2. How do I get started?

Crow Wing County's online permitting system allows applicants to apply, pay, and print permits online. The website is:

https://enviropermits.crowwing.us

Users are required to create an account (email address required) in order to access the site (example form to the right). Once a user name and password are created, applicants can login at any time to view the status of their permit or see old permits. Applicants are notified via email during each step of the application process.

3. How does the process work?

Applicants first select the property. This is done by searching property address. The system will auto-fill in the rest of the parcel is selected from the options presented. Once the landowner (or authorized agent) needs to enter in contact septic information. A current, compliant septic inspection is with a parcel #, landowner name, or parcel information once the correct desired parcels are selected, the information. The next step asks for required for all permits. Then the system asks for the specifics of the project (type, size, dimensions, impervious surface coverage, etc.), which can vary by project type. The applicant must also submit a site plan and any other required information depending on the project type. After specifying the project specifics and agreeing to the terms and conditions, the fees are automatically generated based on the permit type and project size/scope. Applications are reviewed by County staff for completeness and then reviewed in the field (if applicable) prior to approval.

4. Can I pay online?

After completing the application and attaching the necessary site plan, applicants are given the option to finish the application and pay online via credit card or they can select the option to mail in a check. Once the permit application is completed, the system notifies County staff whether the applicant paid online or mailed in a check. Applications will not be considered complete unless the payment is received by County staff. Incomplete applications are returned to the applicant after 15 business days.

5. How do I know if I'm approved?

Questions?

Contact us at (218) 824-1010 or landservices@crowwing.us or www.crowwing.us

1. Property Information

Next >

Author: Patr

Please submit the following information

2. Preliminary Project Questions

3. Septic System Information

4. Project Specifics: New House

5. Additional Septic Info Needed

6. Impervious Surface Calculations

7. Required Performance Standards

Please search by one of the following: parcel #, name or physical address.

Click the blue "Select" box to select.

Find:

[● Simple ○ Advanced] [Search Result Limit: 10 ↑]

Selected:

PID	Township	Lake	Physical Address	Owner	Owner A

If searching by a name, please enter the last name first, then
The system will automatically bring up a list of matches. Click

* Are you the property owner? Yes ∨

* Property Owner Information: Options: Clear

Name:

Tabs on left are standard for most permit types.

After a Land Service Specialist approves the application, an email is sent to the applicant that notifies them and gives them a link to be able to print out the worksite card that they can post at the project site...see example.

6. Can I see old permits?

Any permits you apply for using this system will be available to see on the permit dashboard (see example below). To search for older approved permits county-wide, you can go to the County's scanned document link: http://gis.co.crowwing.us/link/Reports/ DocViewer/search.aspx

LAND SERVICES
CROW WING COUNTY
BRAINERD, MINNESOTA 56401

Land Use Permit

Permit Number: 1300326

Date Issued: 06/13/2013

Owner Name: CROW WING COUNTY

Site Address: BRAINERD MN 56401

Parcel Number(s): 091960630000Z009

Legal Desc: ALL OF BLOCK 63 AND THAT PT OF THE W1/2 OF THE ADJACENT VACATED S...

Zoning: ____

Sec.: 24   Twp.: 45 N   Rge.: 31 W   Township Name.: CITY OF BRAINERD

Approved For:

Approved for new construction.

Search / Change Filters & Fields   Hide ⊗

Filters

Number
Inactive
Permit # ∨
○ Contains ____
○ Is Filled ○ Is Blank

App. Status
Inactive
☑ Pending Review
☑ Approved
☐ Active
☐ Canceled

App. Type
Inactive
☑ 02. Land Use / Septic Permit Application
☑ 03. Shoreland Alteration Permit Application
☐ 04. Commercial & Industrial Permit Application
☐ 05. Sign / Tower Permit Application

Township
Inactive
☐ Not Set
☐ BAY LAKE TOWNSHIP
☐ CENTER TOWNSHIP
☐ CITY OF BAXTER
☐ CITY OF BRAINERD

Parcel
Inactive
Any Part ∨
○ Contains ____
○ Is Filled ○ Is Blank

Role
Inactive
☐ DEFAULT/Author
☐ DEFAULT/Public (No Login)
☐ DEFAULT/User (Require Login)

Optional Fields
☐ UID # ☐ App. # ☑ Permit # ☑ Parcel ☑ Applicant ☐ Author ☐ Role ☐ Date Started ☐ Date Modified ☑ Date Submitted ☐ Date Approved ☐ Date Held
☐ Date Closed ☐ Date Canceled

Search

List of Applications

	App. Status	Permit #	App. Type	Parcel	Applicant	Submitted	Amount Due